



## Monthly Activity Report for August 2011



	Aug-11	Aug-10	YTD 11	YTD 10	YTD Difference
<b>Incident Type</b>					
1 Fire	6	7	59	61	-2
2 Overpressure Rupture, Explosion, Overheat (no fire)	1	2	1	4	-3
3 Rescue & Emergency Medical Service Incident	100	103	795	731	64
4 Hazardous Condition (no fire)	2	4	34	34	0
5 Service Call	15	12	97	87	10
6 Good Intent Call	18	16	119	123	-4
7 False Alarm & False Call	13	18	84	100	-16
8 Severe Weather	0	0	10	7	3
Other	1	0	1	0	1
<b>Total Count</b>	156	162	1200	1147	53
	Aug-11	Aug-10	YTD 11	YTD 10	YTD Difference
<b>Incidents By Zone</b>					
Urban	110	99	803	742	61
Rural	36	52	299	325	-26
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	10	11	98	81	17
<b>Total Count</b>	156	162	1200	1148	52

### General Information:

#### Incidents

- 8/12/11 - US 421 and CR 200S, Motor Vehicle Accident with injuries
- 8/16/11 - Ford Rd South 865 over-pass, Motor Vehicle Accident with injuries
- 8/18/11- 975 Holiday Road, Motor Vehicle Accident with injuries
- 8/19/11 - 135S. 2<sup>nd</sup> Street, Power lines pulled down by truck
- 8/25/11 – I65S, Semi went off interstate with injuries
- 8/25/11 – 10960 Bennett Parkway, Car fire
- 8/29/11 - 7837 E. 650 N., assist Sheridan with barn fire

Zionsville Fire Department  
Administration Report: **Aug 2011**  
Fire Chief-James VanGorder

- Regular Meetings Attended:
  - Town Council Meeting
  - Town Council Agenda Meeting
  - Safety Board Meeting
  - Town of Zionsville Staff Meetings
  - Zionsville Volunteer Fire Department Inc Board Meeting
  - Fire Department Weekly Operational Meetings
- Met with IT Director Rust regarding IT items
- Met with Lt. Scales regarding equipment replacement and maintenance items
- Met with ZVFD Inc. President Jim Shields
- Attend 2012 Budget Workshop
- Attend Parks Dept planning meeting regarding joint property at CR 400s and 875 E
- Attend required EMS skills check off for EMT certification
- Attending meeting at Indianapolis International Airport regarding Super Bowl plans and general aviation concerns
- Met with DC Miller and Capt. Beam regarding ODP and possible revisions
- Met with Councilor Steve Mundy and Town Manager Mitro regarding Fire Department 2012 budget request
- Met with Representatives from KME regarding fire engine specifications
- Attend planning meeting at Indianapolis Executive Airport regarding Super Bowl plans
- Met with Town Manager Mitro regarding an employee performance related concerns
- Attend Public Safety sub-committee meeting regarding September 11, tribute event
- Met with a FD employee and Town Manager Mitro regarding performance
- Met with Major Nielsen regarding radio system outage and vendor performance failures
- Attending way finding meeting of the Parks Dept.
- Conduct phase 1 physical agility testing for applicants over three days
- Organizational meeting with Deputy Chief Miller

Administration Report: Operations  
Deputy Chief Brian Miller

- Meet with several vendors and department heads on site at the new station:
  - Meet with Town of Zionsville and Boone county storm water to review outfall structure
  - Reviewed multiple submittals daily for the station project insure the right products were selected
  - Ordered locker-room lockers for the new station
  - Reviewed and made selection of bib for emergency generator for station 93
- Meet with members of Parks Board and other members of public safety to finalize the way-finding program for the parks and trails in the Town of Zionsville
- Attended both meetings to review the use of the Goodwin property and the first street enhancement projects to help provided public safety input
- Meet with Chief VanGorder and Captain Beam to review the new officer development program
- Attended to town budget workshops for 2012
- Participated in a in-time road way safety training for public safety at the county leave
- Attended a planning meeting for air traffic during the upcoming supper bowl at both Indianapolis international and Indy Executive airports to begin the pre planning for public safety
- Attended regular monthly safety board meeting
- Meet on site for two construction progress meetings for station 93 with CSO and Gilliatte

## Administration Report: Operations

### Deputy Chief Brian Miller (Continued)

- Held by monthly Operations Lieutenant meetings to review operational performance and crew readiness and review new policies and procedures
- Set up monthly staffing and station assignments for the month of September
- Attended weekly department staff meetings

## Administrative Report: Training

### Captain Jeff Beam

- Create September Monthly Training Packet
- Conduct multiple company training drills regarding initial scene operations
- Conduct quarterly EMS Practical Skills Training in conjunction with EMS Division
- Assist with candidate pre-employment testing
- Review personnel physical requirements in accordance with NFPA standards
- Begin development of an orientation program for new firefighters
- Continue development of Career Development Program components
- Update FireHouse training records
- ZFD personnel logged over 345 hours of training for the month

## Administration Report: EMS Administrative

### Lieutenant Steve Gilliam

- QC EMS runs and overall runs
- Sent document to Medical Director Dr. Kaufmann for review
- EMS Training (behavioral emergencies)
- CPR Skills check offs for public
- Attended EMS affiliate meeting, St. Vincent Hospital
- Met with Stryker Cot Rep for demo
- Monthly training Technical Rescue awareness
- M98 check off w/ Lt. Turner
- Training w/ high school football trainers on backboards
- Attended Emergency Response Conference
- Worked on little league football staffing
- Skills Check offs for Admin Staff
- Resolved pending official reports



# Zionsville Fire Department

## Fire Prevention Division

Blake Hayes, Fire Marshal

### Monthly Report—August 2011



<u>FD Reviews</u>	<u>August 2011</u>	<u>August 2010</u>	<u>YTD 2011</u>	<u>YTD Fees</u>
Site	3	1	23	N/A
Building	8	1	23	\$1058.09
Fire Alarm Systems	2	0	3	\$200.00
Sprinkler Systems	1	0	2	\$150.00
Hood Supp. Systems	2	0	4	\$200.00

<u>Inspection Type</u>	<u>August 2011</u>	<u>August 2010</u>	<u>YTD 2011</u>
Annual	3	8	36
Re-Inspection	0	0	11
Final (Existing)	0	0	0
Other Inspections	22	8	95
Pre-Drywall	2	0	11
Above Ceiling	1	0	5
Pre-Final	3	2	11
Final (New Const.)	2	0	10
Consultations	20	5	128
Permits / Variances / Stop Work Orders / Citations Issued	2- FP Permits 0 - State Variance 0 - False Alarm Citation	N/A	12

\*Please note: The Zionsville Fire Protection Ordinance was not effective until 1/1/11; once the Ordinance has been in effect for one year, fee comparison YTD data will be available.

#### Meetings Attended:

Attended regular weekly staff meetings  
 Misc. meetings with Town of Zionsville Building Officials  
 Meeting with Knox Company representatives  
 Meeting regarding the re-design of First Street (Design Workshop)  
 Meeting with Town staff regarding CITGO property  
 Meeting with Hoosier Village staff and contractors  
 Meeting with The Domain at Bennett Farms representatives  
 Meeting with ZCS Safety Director and school (all) safety representatives regarding fire safety and evacuation plans  
 Meeting regarding Parks Signage  
 TAC Review – Noah Grant’s, Morning Dove, St. Alphonsus

#### Training:

EMS Skills – Medical & Trauma Assessment, Seated Spinal Immobilization  
 Fire Extinguisher Refresher  
 Bloodborne Pathogen Refresher

#### Other Items:

NFIRS information sent to Indiana State Fire Marshal’s Office  
 Maintain False / Faulty Fire Alarm Log  
 Misc. duties as assigned by the Fire Chief  
 Inspected St. Al’s – Fireworks display  
 Review change of venue for fall festival fireworks with Parks Director  
 Certificate of Occupancy issued for My Sugar Pie  
 Hood System acceptance test at My Sugar Pie  
 Received state fireworks permit for Sept. 11<sup>th</sup> tribute

Respectfully Submitted,

**Blake Hayes**  
**Fire Marshal, Zionsville Fire Department**