



Monthly Activity Report for March 2011



	Mar-11	Mar-10	YTD 11	YTD 10	YTD Difference
Incident Type					
1 Fire	6	5	14	17	-3
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	0	0	0	0
3 Rescue & Emergency Medical Service Incident	81	84	281	269	12
4 Hazardous Condition (no fire)	1	6	10	9	1
5 Service Call	10	8	31	19	12
6 Good Intent Call	10	29	44	46	-2
7 False Alarm & False Call	9	6	23	22	1
8 Severe Weather	0	0	1	0	1
Other	0	0	0	0	0
Total Count	117	138	404	382	22
	Mar-11	Mar-10	YTD 11	YTD 10	YTD Difference
Incidents By Zone					
Urban	78	89	269	263	6
Rural	27	39	99	92	7
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	12	10	36	27	9
Total Count	117	138	404	382	22

General Information:

Incidents

3/2/11 - Car vs. pedestrian accident, Colony Woods

3/13/11 - Bomb threat, TA Travel Center, 5930 E. SR 334, Assist WFD

3/13/11 - Building fire, 3955 E. SR 47, Assist LFD

3/14/11 - Building fire, 5980 N. Howard St. (Elizaville), Assist LFD

3/18/11 - Motor Vehicle Accident, 300 S / US 421, total 7 vehicles, 2 patients transported by M91 & M92

Zionsville Fire Department
Administration Report: **March 2011**
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Meeting
 - Town Council Agenda Meeting
 - Safety Board Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Operational Meetings
 - Boone County Fire Chiefs Association Meeting
 - Weekly Fire Station 93 Progress meetings with CSO
- Attended Internal Staff Review for Walgreens, Hoosier Village, and Cracker Barrel
- Met with IT Director Rust regarding IT items
- Met with several video conferencing companies regarding final selection
- Met with Lt. Scales regarding equipment replacement and maintenance items
- Worked with Vendor to purchase EMS ATV for emergency care for parks and festivals in our service area
- Met with Todd Settle from Zionsville Insurance regarding insurance renewal
- Met with Deputy Chief Lee and Chief Caldwell of Lebanon FD regarding FD operations
- Met with Representatives from KME and E-One to review fire engine options and current contracts that might provide cost savings for the 2011 fire engine purchase
- Met with the Apparatus Committee to review specifications for purchase of fire engine
- Assisted with installing shelving units at the Town Hall
- Attended week long Fire Department Instructors Conference
- Organizational meeting with Deputy Chief Miller

Administration Report: Operations
Deputy Chief Brian Miller

- Attended weekly meetings with CSO architects regarding Fire Station 93 (700E at Z West School)
- Conducted interviews for additional part time staff
- Held a PIA (Post Incident Analysis) of the five water rescue runs, and two barn fires to review both tactical and operational functions of each rescue to increase knowledge and training
- Held a committee meeting of our employees for station 93 design to obtain comments and thoughts
- Met with DC Jason Lee w/ Lebanon FD to review operational items
- Attended the town council agenda planning meeting for April
- Met with DC Bob Wilkens w/ Whitestown FD regarding changes taking place within Whitestown FD
- The Zionsville Fire department assisted with the annual testing for tornado sirens
- Attended four days of class and conferences at the FDIC
- Set up a review process that was done by all three shifts to look at addresses in our response area to help verify addressing and drive way lengths and placement for responders- this will be a ongoing project
- Set in for Chief VanGorder at two weekly town staff meetings
- Met with two preschool classes from the Childers learning program for a public education program
- Completed and posted the 2010 OSHA log for the Zionsville fire department
- Held two Operations Lieutenant meetings to review operational performance and crew readiness
- Attended regular monthly safety board meeting
- Set up monthly staffing and station assignments for the month of April
- Attended weekly department staff meetings

Administrative Report: Training

Captain Jeff Beam

- Conducted Boone County Communications Center dispatcher training
- Attended Indiana Firefighter Training System annual organization meeting
- Attended post incident analysis regarding swift-water rescues
- Created April Monthly Training Packet
- Developed draft Career Development Program for all firefighters
- Designed draft Company Officer Development program components
- Attended five classes at annual Fire Department Instructors Conference
- Updated FireHouse training records
- ZFD personnel logged over 309 hours of training for the month

Administration Report: EMS Administrative

Lieutenant Steve Gilliam

- QC EMS runs and overall runs
- Implemented 2011 EMS Protocols
- CPR Class for Nature Center Employees
- Forwarded EMS Reports to Dr. Kaufmann for quality review
- Worked on Department EMS Certification
- Completed monthly NIMS training
- Attended Parks Board meeting
- Scheduled staffing for March for ambulance orientation on shared calendar
- Discussed with preceptors new procedure for simultaneous drive and precept time
- Attended Hoosier Village fire drill and met with staff about 911 calls
- Monthly EMS Training Patient assessment and operations
- Completed equipment list for M95 and medstat unit
- Attended FDIC, took classes and met with vendors

Administration Report: Fire Prevention

Fire Marshal-Blake Hayes

Fire Prevention Division Report – March 2011

Inspections / Consultations: 48

Investigations: 0

Plan reviews: 9

Variance Request (State of Indiana): 2

Meetings: 15

Stop Work Orders: 1

Training: 1

Fire Protection Permits Issued: 1

Other: 6

Inspections

- Final Inspections
 - Adamson's Karate Studio
- Pre-Final Inspections
 - Zionsville Community High School Sports Complex
- Other Inspections
 - Indianapolis Executive Airport – Underground Fuel Tanks
 - Hoosier Village – Fire Drill / Evacuation Drill
 - Nana's Kitchen – Cooking operations
 - Morning Dove Therapeutic Riding Center – Building (x4)
 - Zionsville United Methodist Church – Exit Doors
 - Browning Investments – Addressing
- Re-Inspections
 - Interactive Academy
 - American Legion
- Wall Inspections, Above Ceiling Inspections, Kitchen Hood System Rough -In
 - Boonedogglers Restaurant
- Annual Inspections
 - Kern Brother's Shoes
 - Advent Lutheran Church
 - Big Dave's Deli & Meats
 - Stonegate General Store
 - Carolina Grill
 - Bentley of Zionsville
 - Zionsville Lutheran Christ Church
 - CVS Pharmacy
 - Country Market
 - Cobblestone Grill
 - Oobatz
- Consultations
 - Zionsville Community High School – Use of doors, Assembly (ISP Graduation), sports complex (2)
 - Cracker Barrel – Fire Hydrant Placement, Permit, Site (2), Sprinkler
 - Run History / Environmental Report – 200 S Ford Rd
 - Pinky's Nails – Permit
 - Morning Dove Therapeutic Riding Center – Site, Exiting
 - DOW Park – Site
 - Colony Woods – Hydrants
 - Advent Lutheran Church – Inspection
 - Nana's Kitchen – Hood System (Required if frying)
 - Browning Investments – Addressing/Inspection (x2)

Plan Reviews

- Fanimation – Spray Booth
- Walgreens – Site
- Cracker Barrel – Site (x2)
- Apartment Complex – Bennett Tech. Dr. – Development
- Pinky's Nail Salon – Sprinkler System
- Zionsville Fire Station 93 (x2)
- Confectioneireess Cupcakes and Sweets – Building (Tenant Build-out)

Plan Review Fees

<u>Review Type</u>	<u>Business</u>	<u>Location</u>	<u>Submitted</u>	<u>Fee</u>	<u>March Reviews 2011</u>	<u>YTD Reviews 2011</u>	<u>YTD Fees Invoiced</u>	<u>YTD Fees Received</u>
Building Plan Review					3	4	\$247.76	\$153.67
	Pinky's Nails	Boone Village	Submitted	\$53.00				
	Wulber Offices	S. Elm St.	Submitted	\$52.49				
	Confectioneireess Cupcakes and Sweets	Brendon Way	Submitted	\$41.60				
Fire Alarm Plan Review					0	0	0	0
Sprinkler Plan Review	Pinky's Nails	Boone Village	Permit Issued	\$50.00	1	1	\$50.00	\$50.00
Kitchen Hood Plan Review					0	0	0	0

Meetings

- Attended regular weekly staff meetings
- Misc. meetings with Town of Zionsville Building Officials
- Attended the Zionsville Plan Commission Meeting
- TAC Review – Hoosier Village, Walgreens, Cracker Barrel, Fire Station 93
- Staff Review – Morning Dove @ Fortune
- Meeting with Terry Jones, Director of Planning – DOW PUD, Cracker Barrel
- Meeting with Terry Jones and DC Miller regarding hydrant use
- Meeting with Development Staff of Hoosier Village
- Multiple meetings regarding addressing with Director Jones
- Meeting with the Avon Fire Marshal

Other

- NFIRS information sent to Indiana State Fire Marshal's Office
- Received quotes for service from multiple companies – F/A & Sprinkler System – Fire Stations

State Variance Requests

- Zionsville Community High School Sports Complex – Exterior emergency egress lighting
- Morning Dove Therapeutic Riding Center – Variance from all Life Safety Requirements

Fire Protection Permits

- Brown Sprinkler Corporation – Pinky's Nails; Sprinkler System Modification

Stop Work Orders Issued

- Pinky's Nails – Sprinkler System modification w/o local Fire Protection Permit

Training

- International Code Council / Indiana Dept. of Homeland Security – Code Education Training – Indiana General Administrative Rules Review @ Wayne Township