



Monthly Activity Report for July 2016



	Jul-16	Jul-15	YTD 16	YTD 15	YTD Difference
Incident Type					
1 Fire	5	13	52	70	-18
2 Overpressure Rupture, Explosion, Overheat (no fire)	0	1	5	3	2
3 Rescue & Emergency Medical Service Incident	129	140	802	821	-19
4 Hazardous Condition (no fire)	8	14	48	55	-7
5 Service Call	37	24	202	157	45
6 Good Intent Call	26	26	179	196	-17
7 False Alarm & False Call	22	30	136	164	-28
8 Severe Weather	0	2	2	6	-4
Other	0	0	0	0	0
Total Count	227	250	1426	1472	-46
	Jul-16	Jul-15	YTD 16	YTD 15	YTD Difference
Incidents By Zone					
Urban	143	156	856	895	-39
Rural	47	68	352	372	-20
Other (Carmel, Westfield, Pike, Lebanon, Whitestown)	37	26	218	205	13
Total Count	227	250	1426	1472	-46

Incidents

7/2/16 – House Fire, 1422 Rovene Dr., Lebanon; Assist Lebanon FD

7/17/16 – Oak Ridge Addition., Project Lifesaver Search

7/18/16 – House Fire, 1404 N. Lebanon St.; Assist Lebanon FD

7/22/16 – Motor Vehicle Collision/Tactical, 138 mm I-65 NB; Assist Lebanon FD

Zionsville Fire Department
Administration Report:
Fire Chief-James VanGorder

- Regular Meetings Attended:
 - Town Council Agenda Meeting
 - Town Council Meeting
 - Town of Zionsville Staff Meetings
 - Fire Department Weekly Administrative Staff Meetings
 - Zionsville Safety Board Meeting
 - Weekly Fire Department Executive Meetings
- Assisted with contract review and preparation of new Town Hall Construction with RL Turner Corporation
- Met with CSO regarding new government center on a weekly basis
- Communications meeting with Captain Jason Potts
- Addressed several outstanding official reports
- Attended lunch meeting with Mayor Haak at Perry Township Fire Station
- Follow up meeting with vendor regarding ambulance pre-construction
- Met with Deputy Chief Miller regarding operations items
- Organizational meeting with Deputy Chief Miller and Deputy Chief Beam
- Met with Director of Fleet Services Mel Vlha regarding vehicle work orders
- Hosted community for Ladder 93 Dedication, Swearing in of new firefighters, and Fire Station 93 Open House
- Met weekly regarding Town Hall development project with Town Hall Team members
- Attended FEMA District 5 Planning Council Meeting
- Met with Matt Petro regarding two new IT project launches
- Prepared 2017 Budget request and submitted for Mayoral review
- Attended Town Hall Construction organizational meeting
- Met with representative from apparatus vendor regarding pending changes
- Town Hall Building Maintenance—Cleaning Services, Windows, Electrical, plumbing repairs, HVAC, and future plans

Administration Report: Operations
Deputy Chief Brian Miller

- Worked with ZPD and Lions club to complete the safety plan for 4th of July event in the park
- Set up dedication and open house for station 93 and the new ladder.
- Conducted three apparatus check off rides; one on ladder 93 and two on the medic trucks
- Met with Fall Festival Committee to review upcoming event in September
- Worked with Matt Petro to update the PTO request form and process for all staff using SharePoint
- Met with Chief VanGorder and Captain Potts to review the upcoming public safety radio upgrades
- Held (WPE) work performance evaluations and EMS skills evaluations as part of application screening for nine part-time applicants
- Completed mid-year check in with the staff
- Attended weekly department staff meetings as well as executive meetings for fire department staff
- Held Operations meeting with the Captains and Lieutenants
- Set up monthly staffing assignments for all three stations for the month of August

Administrative Report: Administration

Deputy Chief Jeff Beam

- Provided operations management of the Public Safety Emergency Operations Center for the Town of Zionsville Fourth of July celebration
- Coordinated ordering of new fire gear for 17 firefighters
- Conducted mid-year performance appraisal updates for staff members
- Coordinated annual SCBA and regulator flow testing for ZFD and Perry Twp. Vol. Fire Dept. equipment
- Met with Fire Department Executive Team to discuss 2017 budget preparation
- Conducted L-93 new apparatus familiarization training
- Began preparation of Indiana Medicaid Freestanding Ambulance Cost Report for 2015 on behalf of Town of Zionsville

Administration Report: Training

Division Chief Mark Hart

- Set up August Training schedule
- Finished department SCBA/N-95 fit testing
- Gave Driver Operator retest
- Participated in live fire training with Westfield FD
- Met with Chief Beam on Mid-point performance appraisal
- Attended ESO Update training
- Attended county training chiefs meeting
- Gave Communication review via PowerPoint
- Assisted in Tornado Siren testing
- Attended Ladder 93 dedication and swearing in ceremony
- Assisted in SCBA Flow testing
- Attended RIT Operations, Patient packaging and team position training given by Eng. Thomas
- Attended hands on RIT Training presented by Eng. Thomas, Eng. Gibbons, and Eng. Mamaril
- Attended Hoosier Burn Camp Teen Adventure trip to Lake Monroe
- Attended Audit and Review at St 93
- Started Ladder 93 training program/PowerPoint
- Training tower project and maintenance schedule
- Continued to monitor paperless training reporting in firehouse
- ZFD completed 590 hours of training during the month

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost

- Conducted 2 final inspections
- Conducted 25 annual commercial inspections
- Conducted 2 fire alarm acceptance tests
- Conducted 2 site consultations
- Conducted multiple special event and tent inspections
- Attended and participated in weekly staff meetings at fire department headquarters
- Met with Contractors, Developers and Planning Department regarding several projects in Zionsville
- Consulted with Zionsville Building Inspectors on multiple occasions on a variety of ongoing commercial projects
- Completed multiple reviews for commercial occupancies
- Met with property managers and business owners regarding compliance matters
- Completed monthly fire and EMS training

Administration Report: Fire Prevention/Code Enforcement

Division Chief Josh Frost (CONTINUED)

- Maintained Faulty/False Alarm Log
- Miscellaneous duties performed as assigned by the Chief
- Coordinated the Engine Company Inspection/Pre-Incident Survey program
- Participated in the Town TAC meetings to evaluate proposed projects in Zionsville
- Maintained Knox Access Program and updated all apparatus hardware
- Responded to emergency calls for service as needed
- Met with Fire Inspector on multiple occasions regarding inspections
- Met with Citizen's Energy Group regarding infrastructure issues
- Coordinated fire watch for locations within the jurisdiction
- Represented the Town of Zionsville at the State Fire Protection and Building Safety Commission hearing
- Participated in the performance appraisal process mid-year check-in
- Participated in the Creekside Corporate Park progress meetings
- Consulted with business representative to develop a safety/emergency operations plan for their corporate office

<u>FD Reviews</u>	<u>July 2015</u>	<u>July 2015</u>	<u>YTD 2015</u>	<u>YTD Fees (Received)</u>
Site	2	3	38	N/A
Building	2	5	21	6,753.60
Fire Alarm Systems	1	0	4	850.00
Sprinkler Systems	0	0	6	650.00
Fines, Fees	0	3	25	3,075.00

Administration Report: EMS

Division Chief Steve Gilliam

- Mid-Year performance Review with Chief Miller
- Taught a Friends and Family CPR course to a Zionsville mom's group
- Facilitated CPR course for General Cable in Lebanon
- EMS training on new ePCR to EHR records management
- Performed update on all mobile computers for ambulances for EHR software
- Attended and chaired Project Lifesaver/EMS bi-monthly meeting
- Monthly EMS Committee Meeting
- Met with CIPROMS EMS billing company
- Assisted with EMS skills evaluations and WPEs for new part time candidates
- Worked with St. Vincent Health to help with equipment for the BMW Classic Golf event
- Met with area Director of IU Emergency Departments, Daphne Hurm, to review patient transfer

ZFD had 132 patient contacts and of those 102 were transported.

Transports by Destination	
COMMUNITY HEART & VASCULAR	1
COMMUNITY NORTH	1
IU HEALTH METHODIST	1
IU HEALTH NORTH	8
IU HEALTH UNIVERSITY	1
RIVERVIEW	1
ST. VINCENT CARMEL	2
ST. VINCENT HEART	2
ST. VINCENT INDIANAPOLIS	68
ST. VINCENT PEYTON MANNING	6
VA MEDICAL CENTER	3
WITHAM HEALTH AT ANSON	7
WITHAM HEALTH SERVICES	1
Total	102

