APPENDIX E: Parks and Recreation Inventory and Assessment

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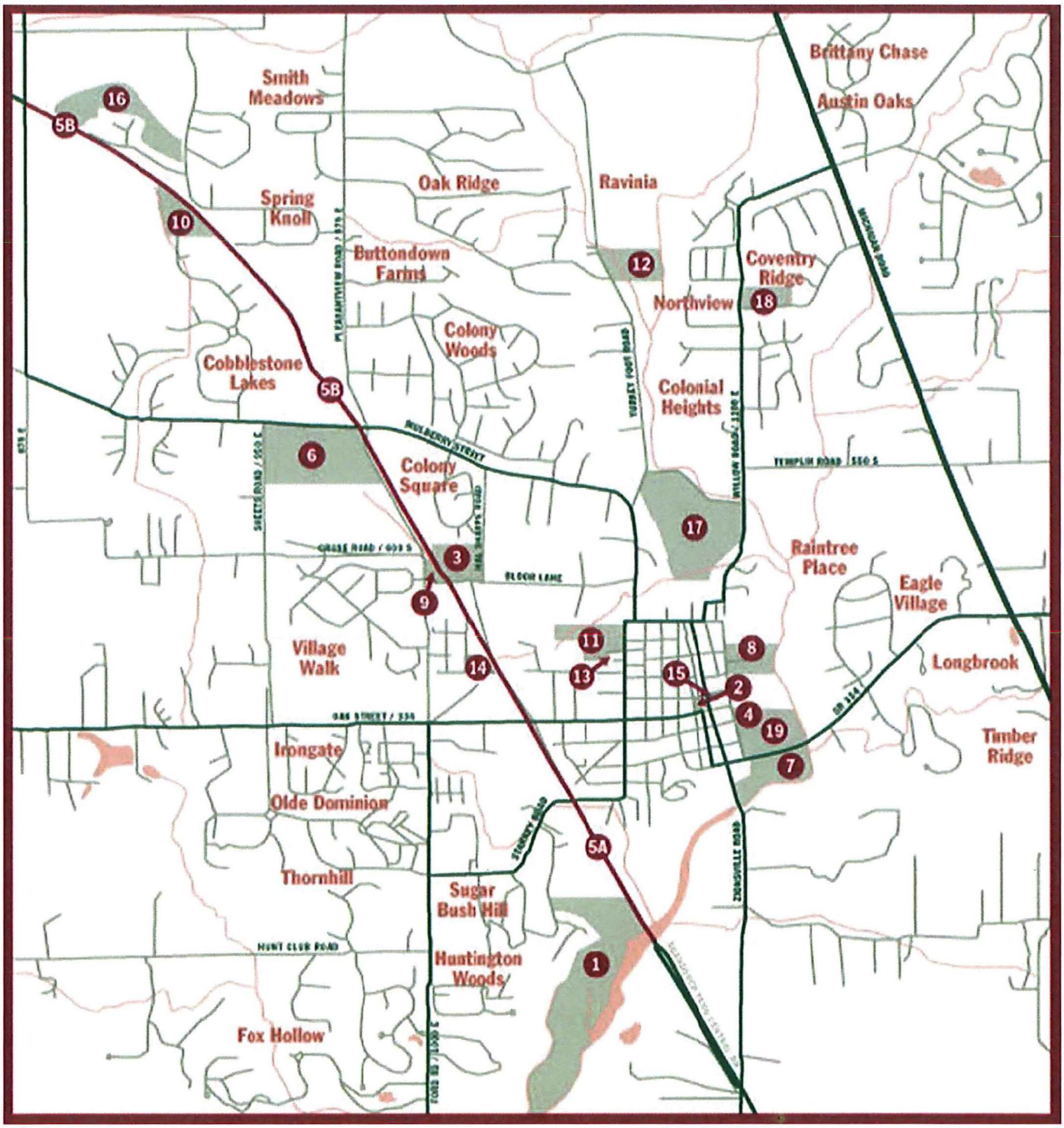
Parks and Recreation Inventory and Assessment



ADA Self-Evaluation Form

FACILITY NAME: Zionsville Town Hall Park

OBSERVATION DATE: 6/25/14

STREET ADDRESS: 1100 W Oak St

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ¼ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11 x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____
4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) **Note:** Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __
6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) **Note:** Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___ No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___ No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___ No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___ No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5._____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: Clear Floor space? Operable Parts? Toe clearance? Center joint in floor slab possibly over 1/4", Tripping Hazard	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet?	e. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Lincoln Park

OBSERVATION DATE: 6/25/14

STREET ADDRESS: 41 S Second St

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No ✓ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: No dedicated parking Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL: Brick in walk settling - uneven surface
Trunkated domes needed for North west Ramp

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet? i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	e. Yes__ No__
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures: i. Sink _____ ii. Paper towel dispenser _____ (e.g. 40 inches) iii. Soap dispenser _____ iv. Hand dryer _____ v. Mirror _____ vi. Coat Hooks _____ vii. Shelves _____ viii. Urinals _____ height _____ depth	g.
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. Measure the slope A. _____ feet/inches — A. _____ (Slope) _____ (Cross-slope) B. _____ feet/inches — B. _____ (Slope) _____ (Cross-slope) C. _____ feet/inches — C. _____ (Slope) _____ (Cross-slope) D. _____ feet/inches — D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes____ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts No access to gazebo or park Tables	

ADA Self-Evaluation Form

FACILITY NAME: Mullberry Fields

OBSERVATION DATE: 6/25/14

STREET ADDRESS: 9645 Whitestown Rd

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes ✓ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Seal asphalt trails

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____

COMMENTS ABOUT DOORS: Sign for ADA access to skate park

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: No accessible seating near entrance of skate park **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet?	e. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance? Trash can too close to drinking fountain at skate park Add ADA signage to outside of restrooms	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operatle part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where _____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes ___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts Fill material for play area needed	

ADA Self-Evaluation Form

FACILITY NAME: Zion Nature Center

OBSERVATION DATE: 7/1/14

STREET ADDRESS: 690 Beech St

SURVEYOR(S): J. Foucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes ✓ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Van accessible stripping needed Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Larger turning Radious needed on Ramp – 60" x 60"

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes__ No__
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes__ No__ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes__ No__
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes__ No__ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes __ No __
3. Is there an elevator? If no, skip to #7.	3. Yes __ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?** ADA accessible port bench needed	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Starkey Park

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 667 Sugarbush Dr

SURVEYOR(S): S. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: No marked accessible Parking stalls or Signage Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

No accessible Path from parking Lot

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___ No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___ No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___ No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____
Clearances – Circle the Approach side/ Door or Gate Side Measurements – Perpendicular and parallel to doorway	

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___ No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?** No accessible Trail No accessible picnic table	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes____ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Tennis Court and Playground at Lions Park

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 115 S Elm St

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ¼ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

[Remainder of Page Intentionally Left Blank]

ADA Self-Evaluation Form

PARKING

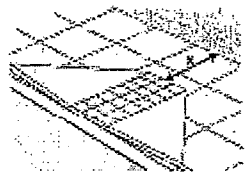
501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: No signs for ADA parking stalls Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____
4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/ 	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __
6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

No accessible path to Basketball or Tennis Courts

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___ No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___ No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___ No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____
Clearances – Circle the Approach side/ Door or Gate Side Measurements – Perpendicular and parallel to doorway	

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___ No___ a. _____
COMMENTS ABOUT DOORS: Gate to tennis courts not functioning properly – off hinges	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?** Fill material needed for play area in Playground	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet?	e. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Elm Street Green

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 165 Elm Str

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

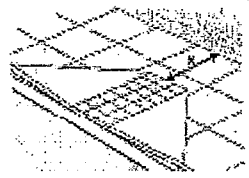
501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____
4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/ 	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __
6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Accessible Route to garden area

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____
Clearances – Circle the Approach side/ Door or Gate Side Measurements – Perpendicular and parallel to doorway	

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?** Canoe launch not accessible	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. Measure the slope A. _____ feet/inches — A. _____ (Slope) _____ (Cross-slope) B. _____ feet/inches — B. _____ (Slope) _____ (Cross-slope) C. _____ feet/inches — C. _____ (Slope) _____ (Cross-slope) D. _____ feet/inches — D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes ___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Zion Nature Sanctuary

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 690 Beech St. – West of Eagle Elementary School

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½, should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502: 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

No accessible Route to Shelter House

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. Measure the slope A. _____ feet/inches — A. _____ (Slope) _____ (Cross-slope) B. _____ feet/inches — B. _____ (Slope) _____ (Cross-slope) C. _____ feet/inches — C. (Slope) (Cross-slope) D. _____ feet/inches — D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Jennings Field Park

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 1130 Bloor Lane

SURVEYOR(S): J. Foucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½, should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

[Remainder of Page Intentionally Left Blank]

ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

No accessible Route to concession Stands, Bleachers or fields of play

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___ No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___ No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___ No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___ No___ a. _____

COMMENTS ABOUT DOORS:

Non approved door handle on Women's Restroom Door
Doors difficult to open

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance? Restrooms Not ADA Compliant	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Zionsville Golf Course

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 10799 E 550 S

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches.

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: No ADA Parking stall or Parking signs Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes__ No__
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes__ No__ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes__ No__
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes__ No__ a. _____

COMMENTS ABOUT DOORS:

No accessible entrance into building
Accessible handle needed for front door
Rear door not self closing

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	

2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	

COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS:

Clear Floor space? Operable Parts? Flush controls?
Toe clearance?

No accessible Restrooms

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Carter Station

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 4643 Pebble Pointe Pass

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded? No ADA Parking Stalls No ADA Parking signs	

ADA Self-Evaluation Form

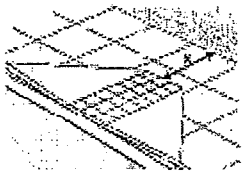
PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __



6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?** Fall material for play area?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Zionsville Rail Trail

OBSERVATION DATE: 8/1/14

STREET ADDRESS: Starkey Road Across

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ¼ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded? No dedicated ADA Parking No ADA parking signs	

ADA Self-Evaluation Form

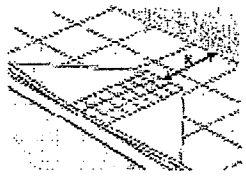
PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __



6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
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From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance? Port-o-let provided – not ADA accessible	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet? i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	n. Yes __ No __
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures: ix. Sink _____ x. Paper towel dispenser _____ (e.g. 40 inches) xi. Soap dispenser _____ xii. Hand dryer _____ xiii. Mirror _____ xiv. Coat Hooks _____ xv. Shelves _____ xvi. Urinals _____ height _____ depth	p.
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Villiay Corner

OBSERVATION DATE: 8/1/14

STREET ADDRESS: 15 S Main St

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: No dedicated accessible parking or signs Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __

6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

Potential tripping Hazard at North East corner of Brick and Concrete Joint

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes__ No__
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes__ No__ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes__ No__
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes__ No__ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No __
3. Is there an elevator? If no, skip to #7.	3. Yes__ No __
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes __ No __ b. Yes __ No __
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes __ No __ a. Yes __ No __ b. Yes __ No __
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet?	e. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____ depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes____ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Creekside Nature Park

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 11001 Sycamore St

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

No Comments

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____
4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less/	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __
6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes__ No __
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes__ No __ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes__ No ___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes__ No __ a. _____

COMMENTS ABOUT DOORS:

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes__ No__
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes__ No__
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes__ No__
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes__ No__
e. Are there grab bars at the back and side of the toilet?	e. Yes__ No__
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes__ No__
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes__ No__
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes__ No__
a. Is the flow of water at least 4 inches high?	a. Yes__ No__
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes__ No__
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes____ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Holliday Nature Park

OBSERVATION DATE: 8/1/14

STREET ADDRESS:

SURVEYOR(S): J. Fawcett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

No public Access

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½ , should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____
4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __
6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48
7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR

1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes__ No__
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes__ No__ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____

FOR THE INTERIOR DOORS OPEN TO THE PUBLIC

5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes__ No__
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	**Door or Gate Side**	**Perpendicular to Doorway**	**Parallel to Doorway (beyond latch side unless noted)**
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes__ No__ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: Operable parts?	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet? i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	e. Yes __ No __
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures: i. Sink _____ ii. Paper towel dispenser _____ (e.g. 40 inches) iii. Soap dispenser _____ iv. Hand dryer _____ v. Mirror _____ vi. Coat Hooks _____ vii. Shelves _____ viii. Urinals _____ height _____ depth	g.
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: Clear Floor space? Operable Parts? Flush controls? Toe clearance?	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. (Slope) (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ _____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes___ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	

ADA Self-Evaluation Form

FACILITY NAME: Wetland Reserve

OBSERVATION DATE: 7/8/14

STREET ADDRESS: 4372 Greenthread Dr

SURVEYOR(S): J. Faucett

BEFORE SELF-EVALUATION: GENERAL CONSIDERATIONS

Surfaces (302) – Floor and ground surfaces shall be stable, firm, and slip resistant.

1. Openings in ground? (302.3)
   a. ½ inch or smaller?
2. Changes in level? (403)
   a. Cannot be steeper than 1:20
   b. ¼ inch or smaller? 1/2? Is it beveled?
   c. Any changes greater than ½, should be ramped
3. Knee & Toe Clearance
   a. Space beneath an element is included as a part of clear floor or ground space or turning space
   b. Toe - 9 x 17 x 30 (height X Depth x Width clearances)
   c. Knee – 9 x 11x 30 (height X Depth X Width clearances)
4. Protruding Objects
   a. (on the wall) Objects with leading edges (from the wall), shall not go beyond 4 inches horizontally when hanging down between 27 inches (minimum) to 80 inches (maximum) from the ground.
   b. (free standing) Objects mounted shall be 12 inches maximum, can be located from 27 inches to 80 inches from the ground.
5. Reach Ranges
   a. Forward Reach
      i. Unobstructed – The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach
         1. When the reach range depth is a 20-25 inch maximum, the high forward reach range shall be 44 inches maximum
         2. When the reach range depth is a 20 inch maximum, the high forward reach shall be 48 inches maximum
         3. Note: The depth should not exceed 25 inches maximum, if it is, then it is not compliant
   b. Side reach
      i. Unobstructed - The reach range's height shall be from 15 inches (minimum) to 48 inches (maximum)
      ii. Obstructed High Reach –
         1. When the reach range depth is a 24 inch maximum, the high side reach shall be 34 inches maximum
         2. When the reach range depth is between 11- 24 inches (maximum), the high side reach shall be 46 inches maximum
         3. When the reach range depth is a 10 inch maximum, the high side reach shall be 48 inches maximum
         4. Note: The depth should not exceed 24 inches maximum, if it is, then it is not compliant
6. Operable Parts
   a. Shall be operable with one hand and shall not require tight grasping, pinching, or twisting of the wrist
   b. The force required to activate operable parts shall be five pounds
   c. Shall be placed within one or more of the reach ranges
7. Handrails
   a. Required on ramp runs with a rise greater than 6 inches

No Public access

Anticipated Date of Improvements: (Calendar year or month and year if known)

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ADA Self-Evaluation Form

PARKING

501 – 502; 208

1. Is there dedicated parking for the facility? (Parking over which the facility has control). If No, skip to "Path of Travel." i. If yes, how many total spaces are there? ii. Of those spaces, how many have upright signs saying they are accessible spaces? [If there are 1-25 parking spaces, minimum requirement is 1 accessible parking spot. For 26-50, 2 minimum, 51-75 3 minimum and so on until 501 – 1000 which requires 2 percent of total # of spaces shall be accessible iii. Are the accessible spaces 8 feet wide (96 inches)? iv. Of those accessible spaces, are there any "van accessible" spaces? v. If yes, are they 11 feet wide (132 inches) or 8 feet wide (96 inches) with an access aisle that is also 8 feet wide (96) inches? vi. Is the width of each van accessible space plus adjacent access aisle equal to at least 16 feet? vii. Do all the accessible spaces have a striped access aisle? viii. Are the aisles at least 5 feet wide (60 inches)?	1. Yes __ No __ a. _____ b. _____ c. Yes __ No __ d. Yes __ No __ e. Yes __ No __ f. Yes __ No __ g. Yes __ No __ h. Yes __ No __
2. Is the accessible parking on the shortest route to the accessible entrance? Notes: **ADVISORY - Accessible routes must connect parking spaces to accessible entrances. In parking facilities where the accessible route must cross vehicular traffic lanes, marked crossings enhance pedestrian safety, particularly for people using wheelchairs and other mobility aids,. WHERE POSSIBLE, IT IS PREFERABLE THAT THE ACCESIBLE ROUTE NOT PASS BEHIND PARKED VEHICLES**	2. Yes __ No __
3. Surface **Slopes may not be steeper than 1:48** a. Any areas in the parking lot steeper than 1:48? Notes:	3. a. Yes __ No __
GENERAL COMMENTS ABOUT PARKING: Identify what direction the parking lot is being evaluated: Were the lines faded?	

ADA Self-Evaluation Form

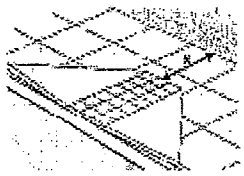
PATH OF TRAVEL (*CURB RAMPS & RAMPS*)

405 – 406

1. Is there a clear, accessible path of travel from parking to the facility entrance?	1. Yes __ No __
2. Are there ramps and curb ramps?	2. Yes __ No __
3. 3. How many ramps and curb ramps are outside in total?	3. _____

4. Measure the length of each curb ramps. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

5. Are there flared sides? If no, go to the next question a. If yes, is the clear space above the curb ramp at least 36 inches? b. If the sidewalk at the top of the ramp ("x") is 48 inches wide or more, is the slope of the flared sides 10% or less? c. If the sidewalk at the top of the ramp ("x") is less than 48 inches wide, is the slope of the curb ramp's flared sides 8.33 % or less?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __



6. Measure the length of each ramp. A. _____ feet/inches B. _____ feet/inches C. _____ feet/inches D. _____ feet/inches	Measure the slope A. _____ (Slope) _____ (Cross-slope) B. _____ (Slope) _____ (Cross-slope) C. _____ (Slope) _____ (Cross-slope) D. _____ (Slope) _____ (Cross-slope) Note: Curb ramps cannot be steeper than 1:12, cross slope cannot be steeper than 1:48

7. Any ramps over 6 feet (72 inches) ? a. Were there handrails? b. What is the distance between the handrail and the ramp?	7. Yes __ No __ a. Yes __ No __ b. _____
8. Is any ramp longer than 30 feet? If No, skip to #10. a. If yes, are there landings at least 5 feet x 5 feet every 30 feet of length?	8. Yes __ No __ a. Yes __ No __
9. Are there uneven areas along the path of travel, more than a ½ inch?	9. Yes __ No __
10. Is the path of travel clear of protruding objects between 27 inches and 80 inches from the ground?	10. Yes __ No __

COMMENTS ABOUT PATH OF TRAVEL:

Handrails

ADA Self-Evaluation Form

ENTRANCE & DOORS

404

Note: Revolving doors, gates, and turnstiles shall not be part of an accessible route

FOR THE ACCESSIBLE ENTRANCE EXTERIOR	
1. If there is more than one public entrance to a facility, is it clear (by signage or observation) which is the accessible entrance?	1. Yes___ No___
2. Is the exterior door an unobstructed, non-revolving, hinged door which can be opened with a closed fist (or automatically) and has an opening at least 32" wide? a. If no, what are the measurements?	2. Yes___ No___ a. _____
3. Measure the height of the door threshold. (1/4 inch maximum)	3. _____
FOR THE INTERIOR DOORS OPEN TO THE PUBLIC	
5. If there are interior doors, are they unobstructed, non-revolving, hinged, easily opened with a closed fist and with an opening at least 32" wide? If No, indicate inaccessible door location(s)	5. Yes___ No___
6. If there is a threshold, measure the height. (1/4 inch maximum)	6. _____

Clearances – Circle the Approach side/ Door or Gate Side
Measurements – Perpendicular and parallel to doorway

Type of Use		Minimum Maneuvering Clearance	
Approach Direction	Door or Gate Side	Perpendicular to Doorway	Parallel to Doorway (beyond latch side unless noted)
From front	Pull	60 inches (1525 mm)	18 inches (455 mm)
From front	Push	48 inches (1220 mm)	0 inches (0 mm)1
From hinge side	Pull	60 inches (1525 mm)	36 inches (915 mm)
From hinge side	Pull	54 inches (1370 mm)	42 inches (1065 mm)
From hinge side	Push	42 inches (1065 mm)2	22 inches (560 mm)3
From latch side	Pull	48 inches (1220 mm)4	24 inches (610 mm)
From latch side	Push	42 inches (1065 mm)4	24 inches (610 mm)

8. Are there series of doors adjacent to each other? a. Are they 48 inches minimum between the doors?	8. Yes___ No___ a. _____
COMMENTS ABOUT DOORS:	

ADA Self-Evaluation Form

ELEVATORS, STAIRS, & RAILINGS

407

1. How many levels are in the facility and open to the public? Circle One Two Three or more If one, skip to "Common Areas."	
2. Are all levels open to the public accessible by ramp or elevator? If No, skip to #8	2. Yes__ No__
3. Is there an elevator? If no, skip to #7.	3. Yes__ No__
4. What are the dimensions of the elevator car: a. Door Width b. Elevator Car Width c. Length of Elevator Car d. Where is the door located in the elevator car? Centered, Side, or Any	4. a. _____ b. _____ c. _____ d. _____
EXTERNAL 5. If there are elevators, what is the height of the controls? a. Are the controls closed fists operable? b. Marked with raised characters and Braille? c. Do elevators have visual (72 inches high minimum high) floor indicators on each floor? d. Do elevators have audible (once for the up direction, twice for the down direction) on each floor?	5. _____ a. Yes__ No__ b. Yes__ No__ c. Yes__ No__ d. Yes__ No__
INTERNAL 6. If there are elevators, what is the height of the controls inside the elevator car? a. Are the controls closed fists operable? b. Marked with raised characters and Braille?	6. _____ a. Yes__ No__ b. Yes__ No__
7. Are there ramps? a. Do any ramps along the path (s) of travel exceed 6 foot in height, or 6 foot in length b. If yes, are there firm and stable handrails on both sides, parallel with the ground surface, with continuous gripping surfaces between 34" and 38" above ramp surface, and extending at least one foot beyond ramp, with a rounded end? If no, indicate the problem(s) in Comments section. If there are no long ramps, go to #8	7. Yes__ No__ a. Yes__ No__ b. Yes__ No__
8. Are there flights of stairs accessing the public areas? a. If yes, are there firm and stable handrails on both sides, with continuous gripping surfaces? b. Are the handrails 34 inches and 38 inches above stairs? If no, measurements _____ c. Do top handrails extend at least one foot (12 inches) beyond the top riser, and the bottom of handrail extend at least one foot (12 inches) beyond the last riser nosing as long as it's in the slope of the stair AND at least one tread beyond the bottom riser? d. What are the Riser heights and the tread depths for the steps?	8. Yes__ No__ a. Yes__ No__ b. Yes__ No__ c. d. _____ _____
COMMENTS ABOUT ELEVATORS, STAIRS, & RAILINGS: **Operable parts?**	

ADA Self-Evaluation Form

COMMON AREAS (INTERIOR AND EXTERIOR)

1. Is there at least 36 inches wide of clear surface in the common area after the entrance? Please note what areas are not compliant:	1. Yes __ No __
2. Is there a 180° turn around an element? a. Is the clear width less than 48 inches? b. If yes, is the clear width approaching the turn at least 42 inches, at 48 inches at the turn, and at least 42 inches leaving?	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Are there any areas in the clear/ open space that are not 36 inches wide? If yes, please note:	3. Yes __ No __
4. Are the areas free from protrusions that stick out more than four inches into the aisle between the heights of 27" to 80"?	4. Yes No
5. Is there a single or double wheelchair space? a. For single space, is it at least 36 inches wide? b. For double space, it at least 33 inches wide? c. If the space can be entered from the front or rear, is the space at least 48 inches long? d. If the space can be entered only from the side, is the space at least 48 inches long?	5. Yes __ No __ a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
6. Are there rows of seats? a. Are the aisles at least 36" wide? b. Check Lines for sight – Comments:	6. Yes __ No __ a. Yes __ No __
7. Is there a service counter in the facility? a. Measure the height at the lowest point. b. Measure the width at the lowest point. c. Is it the same depth at the lowest and highest point? d. Is there toe clearance or knee clearance below the counter? e. If yes, what are the measurements?	7. Yes __ No __ a. _____ b. _____ c. _____ d. _____ e. _____
8. Are seating/tables fixed? If no seating/tables, skip to the next section.)	8. Yes __ No __
9. Is there an outdoor dining area? If No, skip to next section. a. Is it on the same level or ramped?	9. Yes __ No __ a. Yes __ No __
COMMENTS ABOUT COMMON AREAS: **Clear Floor space? Operable Parts? Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	1. Yes __ No __
a. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	a. Yes __ No __
b. What is the width of the door opening?	b. _____
c. If there are multiple floors open to the public, is there one accessible restroom per floor?	c. Yes __ No __
d. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	d. Yes __ No __
e. Are there grab bars at the back and side of the toilet?	e. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
f. What's the distance between the centerline of the toilet, and the wall/partition?	f. _____
g. What is the distance from the floor to the operable part of the following fixtures:	g.
i. Sink _____	
ii. Paper towel dispenser _____ (e.g. 40 inches)	
iii. Soap dispenser _____	
iv. Hand dryer _____	
v. Mirror _____	
vi. Coat Hooks _____	
vii. Shelves _____	
viii. Urinals _____ height _____ depth	
h. Is the height of the toilet seat between 17 inches and 19 inches?	h. Yes __ No __
i. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	i. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	2. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

PUBLIC RESTROOMS AND DRINKING FOUNTAINS

602 – 606

1. Are there public restrooms? (If No, skip to #2)	3. Yes __ No __
j. Is there accessibility signage (raised lettering, international symbol of accessibility) near the restroom?	j. Yes __ No __
k. What is the width of the door opening?	k. _____
l. If there are multiple floors open to the public, is there one accessible restroom per floor?	l. Yes __ No __
m. Is the restroom/stall at least 5 feet x 5 feet (measured wall to wall)? If less, what are the measurements _____	m. Yes __ No __
n. Are there grab bars at the back and side of the toilet?	n. Yes __ No __
i. Length of the side bar _____ & is less than 12 inches from the back wall? Y or N	
ii. Length of the back bar _____ & is divided 24 inches on side and 12 inches on the other side of the center line of the seat? Y or N	
o. What's the distance between the centerline of the toilet, and the wall/partition?	o. _____
p. What is the distance from the floor to the operable part of the following fixtures:	p.
ix. Sink _____	
x. Paper towel dispenser _____ (e.g. 40 inches)	
xi. Soap dispenser _____	
xii. Hand dryer _____	
xiii. Mirror _____	
xiv. Coat Hooks _____	
xv. Shelves _____	
xvi. Urinals _____ height _____ depth	
q. Is the height of the toilet seat between 17 inches and 19 inches?	q. Yes __ No __
r. Is the toilet paper dispenser between 15 inches and 48 inches from the ground and no farther than 9 inches in front of the toilet?	r. Yes __ No __
2. Door Swing Make Notes:	
2. If there is a drinking fountain, is one spout no higher than 36 inches, measured from the floor to the spout outlet? If not, the measurements _____	4. Yes __ No __
a. Is the flow of water at least 4 inches high?	a. Yes __ No __
b. Is the flow of water within 5 inches from the front of the unit?	b. Yes __ No __
Comments:	
COMMENTS ABOUT PUBLIC RESTROOMS AND DRINKING FOUNTAINS: **Clear Floor space? Operable Parts? Flush controls?** **Toe clearance?**	

ADA Self-Evaluation Form

Special Rooms, Spaces, and Elements

Chapter 8 & 9

1. Is there a locker room/dressing room/fitting room in the facility? a. Does the door swing into the room? b. Are there benches? c. Measurements of the bench _____ long _____depth _____ height d. Measurements of the back support _____ Depth	1. Yes __ No __ a. Yes __ No __ b. Yes __ No __
2. Is there a kitchen in the facility for public use? a. If you have a pass through kitchen, is the walkway at least 40 inches wide? b. If you have a U-shaped Kitchen enclosed on three contiguous sides, is there at least 60 inches of clearance? c. What is the distance from the floor to the operable part of the following fixtures: Sink _____	2. Yes __ No __ a. Yes __ No __ b. Yes __ No __
3. Transportation Facilities a. At the bus stop boarding and alighting, is there at least 96 inches of clear length? b. Is there a clear width of 60 inches, parallel to the vehicle roadway? c. Are bus shelters connected by an accessible route? d. Are ramps/curb cuts at least 36" wide? 3. Yes __ No __	3. a. Yes __ No __ b. Yes __ No __ c. Yes __ No __ d. Yes __ No __
e. Measure length of each curb ramps. Measure the slope A. _____ feet/inches — A. _____ (Slope) _____ (Cross-slope) B. _____ feet/inches — B. _____ (Slope) _____ (Cross-slope) C. _____ feet/inches — C. (Slope) (Cross-slope) D. _____ feet/inches — D. _____ (Slope) _____ (Cross-slope) Note: Ramps cannot be steeper than 1:20, cross slope cannot be steeper than 2:00	
4. Play Areas a. Evaluate if an accessible route exist to the play areas, soft contained play structures, water play components. Is there an accessible route of at least 60 inches in width in the playground? If not, where_____ b. If there are ramps, measure the length _____ and slope _____ c. If there are play tables, measure knee clearance. How many inches are below the table? _____ d. Does the facility have transfer system in the playground? Yes or No e. Take notes on the transfer system	4. a. Yes____ No __
COMMENTS ABOUT CUSTOMER SERVICE AND EMPLOYMENT: Operable parts	