



Town of Zionsville | 1100 West Oak Street | Zionsville, Indiana 46077 | www.zionsville-in.gov

Dear Public Office Candidate:

The purpose of this letter is to remind all candidates running for office within the Town of Zionsville of the requirements as set forth by the Zoning Ordinance of the Town as they pertain to Temporary Signage being utilized for elections.

USE OF RIGHT-OF-WAY, FOR BOTH THE URBAN AND RURAL AREAS:

To ensure public safety, signs are not permitted to be placed in the Public Right-of-Way. The Public Right-of-Way is an area of ground that extends beyond the edge of the pavement of the roadway. The Public Right-of-Way typically ends, and private property begins, behind over-head electrical poles, sidewalks, pathways, fire hydrants and like infrastructure. Temporary signs (election signs are considered Temporary signs) placed in the Public Right-of-Way are considered abandoned property and will be removed from the Public Right-of-Way.

PRIVATE PROPERTY PLACEMENT, URBAN & RURAL AREA:

To ensure public safety, signs are not permitted to be placed in the Vision Clearance Area at street/alley/driveway intersections. Vision clearance areas shall be formed by the intersection of the street right-of-way line and the driveway surface edge or the right-of-way of the alley and a line connecting points ten to twenty-five feet from the intersection of such street right-of-way line and the driveway surface edge or alley right-of-way.

In compliance with Indiana State Code IC 36-1-3-11: Temporary Signs associated with elections may be erected beginning sixty (60) days from Election Day and must be removed on the sixth (6) day after the election. Temporary signs associated with elections surface area shall not exceed thirty-two (32) square feet.

SUMMARY:

We respectfully request that you please take measures to ensure that all election signs associated with your candidacy are in compliance with the maximum (or minimum) requirements as set forth by the Zoning Ordinance of the Town of Zionsville. Upon your review, if you or your Committee finds signage which exceeds the Town's Ordinance, please remove/relocate the signage that is not in compliance with Ordinance limitations.

Administration 317.344.1167	Finance & Records 317.873.5410	Police 317.873.5967	Public Works 317.873.4544	Parks & Recreation 317.733.2273
Town Council 317.873.5130	Town Court 317.344.1176	Fire 317.873.5358	Municipal Action Center 317.873.5410	Community & Economic Development 317.873.8247



***NOTE:**

Please be advised that if our department is requested to investigate a complaint regarding Temporary Signage which is alleged to be violation of the Town's Ordinance and is found to be in violation, our department will:

- **If in the Right-of-Way:** remove the sign and relocate to Town Hall for storage until picked up by the Candidate or support staff (disposal would occur post primary election if sign are not picked up).
- **If on private property:** contact the property owner and alert the property owner to the violation.

If you have any questions regarding this letter, please do not hesitate to contact our office at 317-873-8247, and thank you in advance for your prompt attention to this matter.

Respectfully,

Department of Community & Economic Development

Cc: Director of Community & Economic Development
Zoning Technician
All Candidates on the Zionsville Ballot
File