

# 2019

Town of Zionsville Government Elected Officials and Commissions



## **INTRODUCTION TO THE TOWN OF ZIONSVILLE**

### **Welcome to the Town of Zionsville**

We hope this Citizens Guide to Local Government will provide insight into how our local government works. Like local government, the information contained in this Guide is ever changing and evolving. This could be due to a number of factors – local elections, changes in Indiana State Statute, changes in local laws or changes in personnel. We will work to update this document on at least an annual basis. Please check back often to see what is new or visit our website at [www.zionsville-in.gov](http://www.zionsville-in.gov) to learn more.

### **About Zionsville**

While the first permanent settlement in Zionsville occurred in the early 1820s, the Town of Zionsville was officially registered with the Boone County, Indiana recorder in early 1852.

Located a mere 20 minutes north from the major metropolitan amenities of Indianapolis, today Zionsville enjoys one of the most enviable lifestyles of any town in Indiana. Zionsville is perhaps best known for its historic downtown area, referred to as the Village. All of the important styles of architecture of the last two centuries are represented in the Village. A visit to downtown Zionsville includes one-of-a-kind shopping along the brick street and dining at one of our locally owned restaurants.

### **Appealing Atmosphere**

The excellence of our school system, continued value of our homes, community events and government infrastructure attracts those families and businesses who seek a small-town atmosphere that is just minutes away from the big city amenities provided by our neighbor to the south, Indianapolis. Those who live and work in Zionsville tout the town's forward thinking government and active, involved community.

### **School System**

Zionsville residents take great pride in our continually award-winning Zionsville Community Schools. The combination of support from teachers, parents the entire community has kept our school system recognized as one of the very best in Indiana.

- Zionsville Community High School is ranked second within Indiana by U.S. News & World Report.
- Four Star School designation by Indiana Department of Education.
- National Blue Ribbon School award in 2004 (Zionsville Community High School), 2016 (Union Elementary) and 2017 (Pleasant View Elementary).

### **Parks**

Zionsville is home to multiple parks and facilities with over 400 acres of parkland. Zionsville's public parks include playgrounds, a splash park, skateboard park, sledding hill, several sport fields and courts, picnic areas, fitness and nature trails, as well as a golf course. Zion Nature Center is an environmental education facility located in Zionsville.

The Town has two privately maintained recreation facilities: Lions Park, located immediately adjacent to the village center, hosts many annual festivals and Azionaqua Swim Club, enjoyed by hundreds of local families.

### **Accolades**

In 2017, the Town of Zionsville was named by the Arbor Day Foundation as a Tree City USA community for our commitment to urban forestry. It is the 16th consecutive year Zionsville has earned this national honor from the Arbor Day Foundation, the nation's largest nonprofit organization dedicated to planting trees.

"We all benefit when communities like Zionsville place a high priority on planting and caring for trees, one of our nation's most beautiful resources," John Rosenow, chief executive and founder of the Arbor Day Foundation, said. "Trees shade our homes and add beauty to our neighborhoods, and they also provide many environmental, economic and social benefits. We applaud Zionsville's elected officials, volunteers and citizens for providing vital care for its urban forest."

Zionsville met all four standards to become a Tree City USA community. Tree City USA communities must have a tree board or department, a tree-care ordinance, a community forestry program with annual expenditures of at least \$2 per capita and an Arbor Day observance and proclamation.

In 2018, the League of American Bicyclists recognized Zionsville with a Bronze level Bicycle Friendly Community (BFC) award, joining 61 towns and cities in 27 states with this prestigious award. The Bronze level BFC award recognizes Zionsville's commitment to improving conditions for bicycling through investment in bicycling promotion, education programs, infrastructure and pro-bicycling policies.

Most recently, Zionsville has been named one of the 2019 "Best Cities to Live in Indiana" (ChamberofCommerce.org), one of "Indiana's 20 Safest Cities of 2018" (SafeWise) and one of the "Most Charming Small Towns in Every State" (Reader's Digest).

### **By The Numbers**

Zionsville has one of the most highly educated populations in Indiana along with a very enviable quality of life. The following are further analysis and statistics from the 2010 Census (select data from 2015 Census noted). To learn more visit: [www.zionsville-in.gov/312/About-Our-Town](http://www.zionsville-in.gov/312/About-Our-Town).

### **Zionsville Government**

Under authority granted by the Indiana General Assembly in 2006 – the Government Modernization Act (Ind. Code § 36-1.5 *et seq.*)– two (or more) adjacent units of local government may reorganize if the following conditions, at a minimum, are included in the Plan of Reorganization:

- The name and description of the reorganized political subdivision that will succeed the reorganizing political subdivision.
- A description of the boundaries of the reorganized political subdivision.
- A description of the taxing areas in which taxes to retire obligations of the reorganizing political subdivision will be imposed.
- A description of the membership of the legislative body, fiscal body, and executive body of the reorganized political subdivision, a description of the election districts or appointment districts

from which officers will be elected or appointed, and the manner in which the membership of each elected or appointed office be elected or appointed.

- A description of the personnel, the agreements, the assets, and the liabilities of the reorganizing political subdivision, including the terms and conditions which the transfer of property and personnel will be achieved.
- Any other matter that the Reorganization Committee or the legislative bodies of the reorganizing political subdivision(s) deem necessary and appropriate.

The Government Modernization Act gives local government and community leaders a blank slate to rethink their government structure and find better ways to cooperate, save taxpayers money, and provide better government supported services to local residents and businesses.

The Governmental structure of the Town is unique. On May 7, 2007, the Zionsville Town Council unanimously voted to reorganize the Town (*See Resolution No. 2007-06, attached*). The Council authorized the then unincorporated portions of Eagle Township, Union Township, and the Town of Zionsville to reorganize or consolidate into one political subdivision. This reorganization occurred after careful study and consideration in an effort to operate more efficiently and cooperatively and, in doing so, reduce the reliance on property taxes.

On May 20, 2014, the Town undertook a second reorganization (*See Resolution No. 2014-11, attached*). The second reorganization merged the Town of Zionsville and Perry Township (Boone County). This second reorganization significantly modified the local government structure of the Town of Zionsville. This included the creation of a Mayor and vested the Mayor with the executive powers of the Town and clarified the Town Council's role would be legislative in nature (providing more checks and balances on Town Government and tax spending). The Town, under the reorganization, was vested with much of the authority of a second-class city – but retained its title as a Town.

The following guide incorporates the Indiana State Statutory requirements, the requirements of local ordinances and resolutions and the substance of the two reorganizations of the Town. We hope this guide allows you to explore the wonderful uniqueness of our Town government. We invite you to learn more and to get involved.

Feel free to contact us at:

Mayor  
317-873-5410  
Fax 873-8021

Town Council  
317-873-5130

Deputy Mayor  
317-873-5410  
Fax 873-8021

Finance & Records  
317-873-5410  
Fax 873-8021

Police  
317-873-5967  
Fax 873-8026

Fire  
317-873-5358  
Fax 733-3022

Parks & Recreation  
317-733-2273  
Fax 733-2275

Planning  
317-873-8247  
Fax 873-8021

Street and Storm Water  
317-873-4544  
Fax 733-2275

Wastewater  
317-873-2332  
Fax 873-8428  
Billing only  
317-873-2469

**TOWN LEADERSHIP**

Office of Mayor, Town of Zionsville Boone County, Indiana

Elected/Appointed	Elected in a municipal election by voters registered to vote in the Town of Zionsville
Powers and Duties	<p>As of the second reorganization of the Town of Zionsville, the executive power of the reorganized town is vested in the Mayor. All executive powers previously vested in the Town Council under Indiana Law are transferred to the Mayor. This includes the power to appoint members to and remove members from boards, utilities and commissions which were a power of the Town Council President prior to the reorganization between the Town of Zionsville and Perry Township.</p> <p>The Mayor shall:</p> <ul style="list-style-type: none"> <li>• Enforce the ordinances of the Town and the statues of the state of Indiana;</li> <li>• Provide a statement of the finances and general conditions of the Town to the Town legislative body (Town Council) at least once a year;</li> <li>• Provide any information regarding town affairs that the legislative body requests;</li> <li>• Recommend, in writing, to the legislative body actions that the executive considers proper;</li> <li>• Call special meetings of the legislative body when necessary;</li> <li>• Supervise subordinate officers;</li> <li>• Ensure efficient government of the Town;</li> <li>• Fill vacancies in Town offices when required by Indiana Code § 3-13-8;</li> <li>• Sign all bonds, deed, and contracts of the Town and all licenses issued by the Town, except for the Board of Park and Recreation responsibilities, as defined under the terms of Indiana Code §36-1.5-4-44 and Indiana Code §36-10-3; and</li> <li>• Approve or veto ordinances, orders, and resolutions of the legislative body.</li> </ul> <p>The Mayor appoints the head of each department of the Town, except for the superintendent of parks and recreation, as provided in Ind. Code §36-10-3-10. The Parks Board appoints the necessary administrative officers and fixes their duties in consultation with the Mayor (<i>see also</i>, ZR2A22). Source: Resolution No. 2014-11 of the Town of Zionsville, Boone County, Indiana</p>

	<p>The Mayor appoints:</p> <ol style="list-style-type: none"> <li>1. The head of each department of the Town, with the exception of the “necessary administrative staff” for the Department of Parks and Recreation which shall be appointed by the Parks Board in consultation with the Mayor.</li> <li>2. The chief of the fire department.</li> <li>3. The chief of the police department.</li> <li>4. And other officers, employees, boards and commissions required by statute.</li> </ol> <p>Source: Resolution No. 2014-122 of the Town of Zionsville, Boone County, Indiana (ZR2A22).</p> <p>Subject to approval of the Town Council, the Mayor fixes the compensation of each appointive officer, deputy, and other employee of the Town. The Town Council may reduce, but not increase, any compensation fixed by the Mayor. Compensation must be fixed not later than November 1 each year for the ensuing budget year. Compensation so fixed may be increased or decreased by the Mayor for the year in which it was fixed. The Town Council shall fix the compensation paid to each elected Town officer. The compensation of an elected town officer may not be changed in the year for which it is fixed, and may not be reduced to an amount below the amount fixed for the previous year.</p> <p>Source: Resolution No. 2014-11 of the Town of Zionsville, Boone County, Indiana (ZR2A21).</p>
Term of Office	4 years

Town Council of the Town of Zionsville, Boone County, Indiana

Elected/Appointed	Elected in a municipal election by voters registered to vote in the Town of Zionsville.
Powers and Duties	<p>The Town Council is the legislative body of the Town. Source: Indiana Code § 36-5-2-2</p> <p>The Town Council</p> <ul style="list-style-type: none"> <li>• Adopts ordinances and resolutions for the performance of the functions of the Town,</li> <li>• Purchases, holds, and conveys any interest in property, for the use of the Town, and</li> <li>• Adopts and uses a common seal.</li> </ul> <p>Source: Indiana Code § 36-5-2-9</p> <p>The legislative body divides the Town into districts for the purpose of conducting elections of Town officers. Source: Indiana Code § 36-5-2-4.1</p> <p>The Town Council fixes the compensation of its own members and provides reasonable compensation for Town officers and employees. Source: Indiana Code § 36-5-3-2</p> <p>The Town Council may issue bonds for the purpose of procuring money to be used in the exercise of the powers of the Town and for the payment of Town debts. Source: Indiana Code § 36-5-2-12</p> <p>The Town Council may pass ordinances, orders, resolutions, and motions for the government of the Town, the control of the Town’s property and finances, and the appropriation of money. Source: Indiana Code § 36-4-6-18</p> <p>The Town Council may make loans of money and issue bonds for the purpose of refunding those loans. Source: Indiana Code § 36-4-6-19</p> <p>The Town Council may investigate</p> <ul style="list-style-type: none"> <li>• The departments, officers, and employees of the Town,</li> <li>• Any charges against a department, officer, or employee of the Town, and</li> <li>• The affairs of a person with whom the Town has entered or is about to enter into a contract.</li> </ul> <p>Source: Indiana Code § 36-4-6-21</p>

	<p>The Town Council makes appointments to various boards and commissions as Indiana law or ordinances of the town may require.</p> <p>The Town Council establishes the position of deputy mayor, who serves as the Mayor’s deputy. The ordinance must provide that the deputy is appointed by and serves at the pleasure of the Mayor and set forth all the powers of the deputy, which may not exceed the powers of the executive. Source: Indiana Code§ 36-4-9-7</p>
Members	<p>Seven (7) members Five (5) members each elected by the voters of a district. Two (2) members elected at large by all voters of the Town.</p>
Term of Office	<p>Four (4) years Source: Indiana Code § 36-5-2-3</p>
Meetings	<p>1<sup>st</sup> monthly meeting: First Monday, 7:00 p.m., Council Chambers 2<sup>nd</sup> monthly meeting: Third Monday, 7:30 a.m., Council Chambers</p>
Relationships	<p>The Department of Finance and Records</p> <ul style="list-style-type: none"> <li>• Receives and cares for all town money and disburses monies on the order of the Town Council as directed by State Statute,</li> <li>• Prepares the budgets estimates of miscellaneous revenue, financial statements, and the proposed tax rate for the Town Council,</li> <li>• Maintains custody of the Town seal and the records of the Town Council, and</li> <li>• Serves as the clerk of the Town Council by attending its meetings and recording its proceedings.</li> </ul>

**STATUTORILY CREATED BOARDS AND COMMISSIONS**

Board of Zoning Appeals, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>The Board of Zoning Appeals (BZA) is the local government body that is empowered by State Law to consider granting relief from the requirements of the Town’s zoning ordinance. From a practical standpoint, it is almost impossible to create zoning regulations that universally make sense on all parcels of land. The board of zoning appeals allows property owners with unique conditions on their property to seek relief. The BZA’s duties fall into three categories:</p> <ol style="list-style-type: none"> <li>1) Granting of variances;             <ol style="list-style-type: none"> <li>a. Developmental standards variances; and</li> <li>b. Variances of use</li> </ol> </li> <li>2) Granting of special exceptions/conditional uses; and</li> <li>3) Appeals from administrative decisions.</li> </ol>
Members	<p>Five (5) members appointed pursuant to Ind. Code §36-7-4-902a.</p> <ol style="list-style-type: none"> <li>1. Three (3) citizen members are appointed by the Mayor, of whom one must be a member of the Plan Commission and two must not be members of the Plan Commission,</li> <li>2. One (1) citizen member is appointed by the Town Council, who must not be a member of the Plan Commission, and</li> <li>3. One (1) member is appointed by the Plan Commission from the Plan Commission’s members, who must be a citizen member of the Plan Commission other than the member appointed under subsection 1 1.</li> </ol> <p>The membership shall consist of three (3) members from the Town and two (2) members from the rural district. Source: Zionsville, Indiana Code of Ordinances</p>
Term of Office	Four (4) years
Meetings	Second Tuesday, 6:30 p.m., Council Chambers
Relationships	The Department of Planning and Economic Development serves as staff to the Board of Zoning Appeals, including reviewing filings (variance of use, variance of development standards, special exceptions).
Resources	<p>Rules of Procedure: Town of Zionsville Board of Zoning Appeals  <a href="http://www.zionsville-in.gov/DocumentCenter/View/148/Board-of-Zoning-Appeals-Rules-of-Procedure-Updated-1-8-13-">www.zionsville-in.gov/DocumentCenter/View/148/Board-of-Zoning-Appeals-Rules-of-Procedure-Updated-1-8-13-</a></p>

Economic Development Commission of the Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>The main goal of economic development is improving the economic well-being of the community through efforts that entail job creation, job retention, tax base enhancements and quality of life.</p> <p>An economic development commission investigates, studies, and surveys the need for additional job opportunities, industrial diversification, water services, and pollution control facilities and recommends actions to improve or promote job opportunities, industrial diversification, water services, and availability of pollution control facilities.</p> <p>Source: Indiana Code § 36-7-12-17</p>
Members	<p>Three (3) members appointed pursuant to Ind. Code §36-7-12-6.</p> <p>One (1) of the members is appointed by the Mayor,</p> <p>One (1) of the members is appointed by the fiscal body of the county, and</p> <p>One (1) of the members is appointed by the Town Council.</p> <p>Source: Indiana Code § 36-7-12</p>
Term of Office	<p>Three (3) years if appointed by the Mayor,</p> <p>Two (2) years if appointed by the Town Council, and</p> <p>One (1) year if appointed by the county fiscal body.</p> <p>Source: Indiana Code § 36-7-12-5</p>
Meetings	As called by the President of the EDC.
Relationships	The Planning and Economic Development Department serves as staff for the Economic Development Commission.
Resources	<p>2012 Zionsville Economic Development Strategic Plan</p> <p><a href="http://www.zionsville-in.gov/DocumentCenter/View/1358/2012-Zionsville-Economic-Development-Strategic-Plan">www.zionsville-in.gov/DocumentCenter/View/1358/2012-Zionsville-Economic-Development-Strategic-Plan</a></p>

Redevelopment Commission, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>Redevelopment means the rebuilding of declining areas.</p> <p>Duties of Redevelopment Commissions include the following:</p> <ol style="list-style-type: none"> <li>1. Investigate, survey and study areas in the unit that need redevelopment.</li> <li>2. Study and combat the factors causing an area to need redevelopment.</li> <li>3. Select and acquire areas needing redevelopment or economic development areas.</li> <li>4. Oversee any locally created Tax Increment Finance (TIF) districts.</li> </ol> <p>Under Indiana Code § 36-7-14-3(b), the Redevelopment Commissions is subject to limited oversight by the Town Council and specifically for review of the Redevelopment Commission’s annual budget.</p>
Members	<p>Six (6) members appointed pursuant to Ind. Code §36-7-14-6.1</p> <ul style="list-style-type: none"> <li>• Three (3) shall be appointed by the Mayor</li> <li>• Two (2) shall be appointed by the Town Council.</li> <li>• The Mayor also appoints an individual from the membership of a school board of a school corporation located wholly or partly within the unit to serve as a non-voting adviser to the redevelopment commission.</li> </ul>
Term of Office	One year.
Meetings	Fourth Monday, 6:30 p.m., Council Chambers
Relationships	<p>The Planning and Economic Development Department serves as staff for the Redevelopment Commission.</p> <p>The following steps provide a general outline of the redevelopment process. Every project is unique, and the configuration of a specific project will likely make one or more of the following steps inapplicable. The steps show how the Redevelopment Commission relates to the Plan Commission and the Town Council.</p> <ol style="list-style-type: none"> <li>A. Formulate goals and objectives.</li> <li>B. Gather data/prepare a map of the proposed area and draft plan.</li> <li>C. Adopt a declaratory resolution, including the proposed redevelopment or economic development plan and a factual report that supports the findings and determinations contained in the declaratory resolution.</li> <li>D. If there is a plan commission with jurisdiction over the proposed area, obtain plan commission approval of declaratory resolution and plan.</li> <li>E. Obtain approval of the plan commission's approval from the unit's legislative body.</li> </ol>

	<p>F. Publish notice of a public hearing that a meeting will be held by the redevelopment commission on the declaratory resolution and plan. File copy of notice with plan commission.</p> <p>G. Prepare and distribute tax impact statement (when an allocation area is being established or expanded). Distribute tax impact statement and notice of public hearing to each taxing unit located wholly or partly in the proposed allocation area.</p> <p>H. If the declaratory resolution establishes an economic development area, obtain approval by the unit's legislative body of the establishment of the area.</p>
Resources	<p>Redevelopment Handbook  <a href="https://aimindiana.org/wp-content/uploads/2018/12/RAI-Redevelopment-Handbook.pdf">https://aimindiana.org/wp-content/uploads/2018/12/RAI-Redevelopment-Handbook.pdf</a></p>

Park Board, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>The Park Board oversees the development and maintenance of parks and recreation in the Town. In addition, the Board oversees the maintenance of the cemeteries within the former Eagle and Union Townships to the extent required by and provided for in Ind. Code §23-14-33 through 23-14-73.</p> <p>The Park Board shall:</p> <ol style="list-style-type: none"> <li>(1) Exercise general supervision of and make rules for the Department of Parks and Recreation;</li> <li>(2) Establish rules governing the use of the park and recreation facilities by the public;</li> <li>(3) Provide police protection for Park property and activities, either by requesting assistance from state, municipal, or county police authorities, or by having specified employees deputized as police officers; the deputized employees, however, are not eligible for police pension benefits or other emoluments of police officers;</li> <li>(4) Appoint the necessary administrative officers of the department and fix their duties;</li> <li>(5) Establish standards and qualifications for the appointment of all personnel and approve their appointments without regard to politics;</li> <li>(6) Make recommendations and an annual report to the Mayor and the Town Council concerning the operation of the board and the status of park and recreation programs in the Town;</li> <li>(7) Prepare and submit an annual budget in the same manner as other executive departments of the Town; and</li> <li>(8) Appoint a member of the board to serve on another kind of board or commission, whenever a statute allows a park or recreation board to do this.</li> </ol> <p>Indiana Code § 36-10-3-10</p>
Members	<p>Seven members.</p> <p>The reorganized town shall have a Board of Parks and Recreation, as defined and authorized under the terms of Ind. Code §36-1.5-4-44 and Ind. Code § 36-10-3, comprised of seven (7) members. Six (6) members shall be appointed by the Town Council without geographic restrictions and a seventh member shall be appointed by the Mayor to serve a one-year term. No individual may serve more than six (6) years as the Mayoral appointment to the Park Board. Notwithstanding Indiana statutes, any appointing</p>

	<p>authority may not consider partisan affiliation and no maximum number of Park Board members of any political party may be established, enforced, or used to disqualify any individual candidate for Park Board membership or an incumbent Park Board Member.</p> <p>Source: Resolution No, 2014-11 of the Town of Zionsville, Boone County, Indiana (ZR2A7)</p>
Term of Office	Staggered four (4) year terms
Meetings	Second Wednesday, 7:00 p.m., Council Chambers
Relationships	Staffed by the employees of the Department of Parks and Recreation

Plan Commission, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed by the Mayor and Town Council
Powers and Duties	<p>Under Indiana law, plan commissions are responsible for the following:</p> <ul style="list-style-type: none"> <li>• Preparing a comprehensive plan;</li> <li>• Preparing a zoning ordinance and a subdivision control ordinance;</li> <li>• Making recommendations to the legislative body on proposals to amend the text of the zoning ordinance or subdivision control ordinance;</li> <li>• Making recommendations to the legislative body on proposals to amend the zoning map (rezoning);</li> <li>• Approving or denying proposals to subdivide land, based upon compliance with the subdivision control ordinance;</li> <li>• Approving development plans; and</li> <li>• Assigning street addresses.</li> </ul> <p>The primary duty of the plan commission is to develop and recommend to the legislative body a plan for the future of the community.</p>
Members	<p>Seven (7) members appointed pursuant to Reorganization 1.0 (see Resolution No. 2007-06 and Ind. Code §36-7-4-207b.).</p> <p>Four (4) members from the Rural District and three (3) members from the Town</p> <p>The Town Council appoints three (3) members.</p> <p>The Mayor appoints four (4) members.</p> <p>Source: need source</p>
Term of Office	Four (4) years (after initial term)
Meetings	Third Monday, 7:00 p.m., Council Chambers
Relationships	The Planning and Economic Development Department serves as staff for the Plan Commission.

Zionsville Safety Board, Town of Zionsville, Boone County, Indiana

Elected/Appointed	3 members appointed from the Town Council – Positions appointed by the full Town Council
Powers and Duties	<ol style="list-style-type: none"> <li>1. The safety board administers the police and fire departments of the city, except as provided for in Indiana Code § 36-8-5.</li> <li>2. The safety board has control over all matters and property relating to the following: <ol style="list-style-type: none"> <li>a. Police department (Police Department is also overseen by the Board of Police Commissioners),</li> <li>b. Fire department, fire alarms, and fire escapes,</li> <li>c. Animal shelters, and</li> <li>d. Inspections of building.</li> </ol> </li> <li>3. The safety board may purchase the equipment and supplies and make the repairs needed in the department of public safety.</li> <li>4. The safety board may <ol style="list-style-type: none"> <li>a. Adopt rules for the government and discipline of the police and fire departments, and</li> <li>b. Adopt general and special orders to the police and fire departments through the chiefs of the departments.</li> </ol> </li> </ol> <p>Source: Indiana Code § 36-8-3-2</p>
Members	Three (3) members
Term of Office	1 year
Meetings	Third Monday upon the conclusion of the Town Council meeting, Council Chambers

Board of Police Commissioners, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>1. The Board appoints as many persons as necessary to serve in the police department of the town. One person to be appointed by the Board of Police Commissioners is the Chief of Police. The Board may also appoint other employees that are necessary to carry on the work of the police department.</p> <p>2. The Board may recommend, and the Town Council shall determine the compensation to be paid to members of the police department in amounts that are just and reasonable.</p> <p>Source: Indiana Code § 36-8-9</p>
Members	<p>Five (5) members which must be appointed and have a mix of political party affiliation</p> <p>Appointed by the Town Council.</p> <p>Source: Indiana Code § 36-8-9</p>
Term of Office	<p>Three (3) years; the terms of not more than two (2) board members may expire each year.</p> <p>Source: Indiana Code § 36-8-9</p>
Meetings	<p>Third Monday upon the conclusion of the Town Council meeting</p> <p>Council Chambers</p>

**BOARDS OR COMMISSIONS CREATED BY TOWN COUNCIL ORDINANCE**

People of Zionsville for Aesthetics of Zionsville (“PZAZ”) of the Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed by the full Town Council
Powers and Duties	PZAZ (People of Zionsville for the Aesthetics of Zionsville) is a volunteer group promoting urban forestry & streetscape beautification.
Members	Five (5) members to include one member of the Town Council who shall serve as an ex-officio member.
Term of Office	1 year

Architectural Review Committee, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed by the full Town Council
Powers and Duties	Administers the Downtown Façade Rehabilitation program that offers monies to property owners in the downtown village business district as an incentive to rehabilitate their building facades. The committee administers the program as summarized in the Four Step Process document and in accordance with the Architectural Façade Design Guidelines. Source: Town of Zionsville website
Members	Eight (8) members
Term of Office	1 year
Meetings	Fourth Tuesday, 7:30 a.m., Conference Room 205
Relationship to Town Departments	The Planning and Economic Development Department serves as staff for the Architectural Review Committee.
Resources	Architectural Façade Design Guidelines <a href="http://www.zionsville-in.gov/DocumentCenter/View/379/Town-of-Zionsville-Architectural-Facade-Design-Guidelines-?bidId=">www.zionsville-in.gov/DocumentCenter/View/379/Town-of-Zionsville-Architectural-Facade-Design-Guidelines-?bidId=</a>  Façade Grant Program Summary <a href="http://www.zionsville-in.gov/DocumentCenter/View/377/2014-ZARC-Program-Summary-September-2010-PDF?bidId=">www.zionsville-in.gov/DocumentCenter/View/377/2014-ZARC-Program-Summary-September-2010-PDF?bidId=</a>

Non-Discriminatory Practices Review Committee, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed
Powers and Duties	<p>The Non-Discriminatory Practices Review Committee (NDPRC) as a Commission authorized under by Ind. Code § 22-9-1-12.1 It is the policy of the Town of Zionsville that it does not discriminate in the provision of its services or programs on the basis of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, or familial, veteran or military status. It is the public policy of the Town of Zionsville to provide equal opportunity for education, employment, access to public accommodations, and acquisition through purchase or rental of real property, including, but not limited to housing, and to eliminate segregation or separation based on race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, or familial, veteran or military status.</p> <p>Denial of equal opportunity to persons because of race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, or familial, veteran or military status is contrary to the principles of freedom and equality of opportunity and is a burden to the public policy of the Town and are considered discriminatory practices. The purpose of the chapter is to promote equal opportunity without regard to race, religion, color, sex, national origin, ancestry, sexual orientation, gender identity, disability, or familial, veteran or military status.</p> <p>It is also the public policy of the Town to protect employers, businesses and other organizations, labor organizations, employment agencies, property owners, real estate brokers, builders, and lending institutions from unfounded charges of discrimination.</p>
Members	Five (5) members
Term of Office	1 year

Park and Road Impact Fee Review Board, Town of Zionsville, Boone County, Indiana

Elected/Appointed	Appointed by the Town Council President pursuant to Ind. Code §36-7-4-1338.
Powers and Duties	To review and establish the Park and Road Impact Fees for the Town.
Members	Three (3) members
Term of Office	Five (5) year terms

**BUILDING CORPORATIONS**

Building Corporations are entities created to serve as the fiduciary for outstanding bond obligations and debts of the Town. Building Corporations meet annually or as called by the President of the Building Corporation. The current Building Corporations include:

- Zionsville Municipal Building Corporation
- Zionsville-Eagle Township Municipal Building Corporation
- Zionsville Town Hall Building Corporation
- Union Township Building Corporation

**TOWN APPOINTMENTS TO OTHER BOARDS OR COMMISSIONS**

- The Town Council appoints one member to the MPO Policy Committee
- The Town Council appoints one member to the MPO Technical Committee
- The Town Council appoints one member to the Water Advisory Board
- The Town Council appoints one member to the Boone County Solid Waste Management District
- The Town Council appoints the Town Prosecutor
- The Town Council appoints two members to the Boone EDC
- The Redevelopment Commission and the Mayor appoint members to the Community Development Corporation
  
- The Mayor makes recommendations to the Boone County Council and the Boone County Commissioners to fill two positions on the Hussey-Mayfield Memorial Library Board.

## Sources of information

2012 Zionsville Economic Development Strategic Plan

[www.zionsville-in.gov/DocumentCenter/View/1358/2012-Zionsville-Economic-Development-Strategic-Plan](http://www.zionsville-in.gov/DocumentCenter/View/1358/2012-Zionsville-Economic-Development-Strategic-Plan)

Architectural Façade Design Guidelines

[www.zionsville-in.gov/DocumentCenter/View/379/Town-of-Zionsville-Architectural-Facade-Design-Guidelines-?bidId=](http://www.zionsville-in.gov/DocumentCenter/View/379/Town-of-Zionsville-Architectural-Facade-Design-Guidelines-?bidId=)

By The Numbers

[www.zionsville-in.gov/312/About-Our-Town](http://www.zionsville-in.gov/312/About-Our-Town)

Board of Zoning Appeals Basics

[www.indianaplanning.org/wp-content/uploads/2012/12/FINAL-CitizenPlannersGuide-3.20.17-Ch.2-BZABasics.pdf](http://www.indianaplanning.org/wp-content/uploads/2012/12/FINAL-CitizenPlannersGuide-3.20.17-Ch.2-BZABasics.pdf)

Executive Summary of the Plan of Reorganization (first Zionsville reorganization)

[www.bccn.boone.in.us/reorg/pdf/Exec%20Summary.pdf](http://www.bccn.boone.in.us/reorg/pdf/Exec%20Summary.pdf)

Façade Grant Program Summary

[www.zionsville-in.gov/DocumentCenter/View/377/2014-ZARC-Program-Summary-September-2010-PDF?bidId=](http://www.zionsville-in.gov/DocumentCenter/View/377/2014-ZARC-Program-Summary-September-2010-PDF?bidId=)

Indiana Code—The Indiana Code is the code of laws for the State of Indiana. The contents are the codification of all the laws currently in effect within Indiana.

<https://law.justia.com/codes/indiana/2018>

Redevelopment Handbook

<https://aimindiana.org/wp-content/uploads/2018/12/RAI-Redevelopment-Handbook.pdf>

Resolution No. 2014-11 of the Town of Zionsville, Boone County, Indiana

[www.zionsville-in.gov/DocumentCenter/View/2861/Resolution-2014-11-Reorganization](http://www.zionsville-in.gov/DocumentCenter/View/2861/Resolution-2014-11-Reorganization)

Resolution No. 2014-3 Reorganization – Perry Township

[www.zionsville-in.gov/DocumentCenter/View/2862/Resolution-2014-3-Reorganization---Perry-Township](http://www.zionsville-in.gov/DocumentCenter/View/2862/Resolution-2014-3-Reorganization---Perry-Township)

Rules of Procedure: Town of Zionsville Board of Zoning Appeals

[www.zionsville-in.gov/DocumentCenter/View/148/Board-of-Zoning-Appeals-Rules-of-Procedure-Updated-1-8-13-](http://www.zionsville-in.gov/DocumentCenter/View/148/Board-of-Zoning-Appeals-Rules-of-Procedure-Updated-1-8-13-)

Town of Zionsville Code of Ordinances

[http://library.amlegal.com/nxt/gateway.dll/Indiana/zionsville\\_in/zionsvilleindianacodeofordinances?f=templates\\$fn=default.htm\\$3.0\\$vid=amlegal:zionsville\\_in](http://library.amlegal.com/nxt/gateway.dll/Indiana/zionsville_in/zionsvilleindianacodeofordinances?f=templates$fn=default.htm$3.0$vid=amlegal:zionsville_in)