



## **DECK PERMIT - REQUIRED INFORMATION**

1. Items to be submitted: 1) A completed Improvement Location Permit (Accessory/Deck) application form; 2) two copies of the plot plan (aka mortgage survey), site plan or GIS (Geographical Information System) plot showing the location of the deck and dimension from property lines and setbacks. In situations with close proximity to property or setback line, a plot plan drawn by a licensed surveyor may be required by Town Staff; 3) two (2) copies of the construction plans; 4) an owners authorization form (if permit is requested by a party other than the property owner); 5) Boone County Drainage Permit may be required for some project locations.
2. The construction plans of the deck shall indicate, at a minimum, the size, location and depth of all supporting posts. The required minimum footing depth for Boone County is 30 inches below grade per Table R301.2 (1) of the Indiana Residential Code ("IRC").
3. The construction plans shall indicate, at a minimum, the size, span and spacing of all girders and floor joists (as sized per IRC Table R502.3.1(2)) and the direction of the decking boards and the deck elevation from grade (decks with an elevation of 30 inches or more from grade shall have a guard rail as per IRC Section R312.1).
4. Decks that are intended to support a pool or hot tub of any type shall require engineered designs and drawing, and shall be stamped by said engineer or architect licensed by the State of Indiana.
5. All lumber is required to be treated lumber as per Section IRC R319.1. All fasteners and hangers used with ACQ treated lumber must be double dipped galvanized or approved for use with ACQ treated lumber.
6. Drawing of the deck shall indicate if the proposed deck is to be attached to the primary structure. If the deck is to be attached to the primary structure, attachment must be achieved with minimum ½" lag or carriage bolts as per Table IRC R502.2.1. Attachment to stone or brick veneer, or any other type of exterior siding material is expressly prohibited by IRC Table R502.2.1.
7. Handrails shall be required for stairs on decks with four (4) or more risers as per Section IRC R311.5.6.
8. All other information required for the proper administration and enforcement of the Zionsville Zoning Ordinance.

***Be Advised:*** The Building Commissioner may waive or relax any of the requirements listed above, as circumstances dictate. Obtaining a permit through The Town of Zionsville does not supersede approval from your Homeowners Association. Please contact you Homeowners Association for approval of your project.