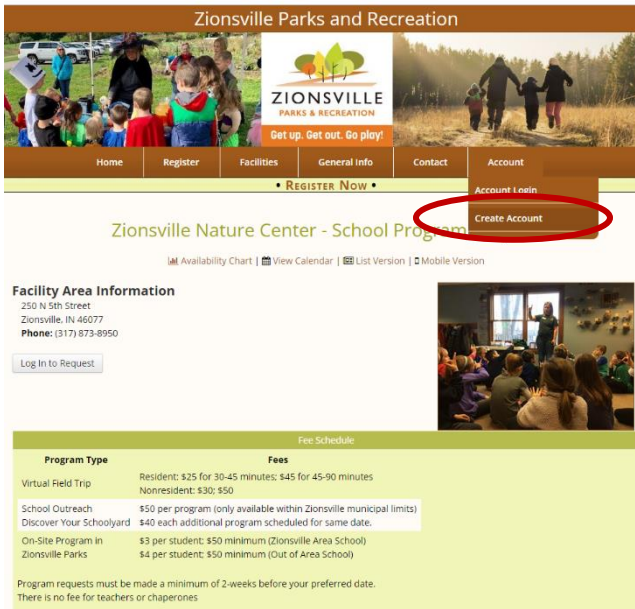


## Step by Step Directions to Schedule a School Program in MyRec:

1. Create a profile in MyRec by clicking on Account, then Create account:



Zionsville Parks and Recreation

Home Register Facilities General Info Contact Account

REGISTER NOW

Account Login

**Create Account**

Zionsville Nature Center - School Program

Availability Chart | View Calendar | List Version | Mobile Version

**Facility Area Information**  
250 N 5th Street  
Zionsville, IN 46077  
Phone: (317) 873-8950

Log In to Request

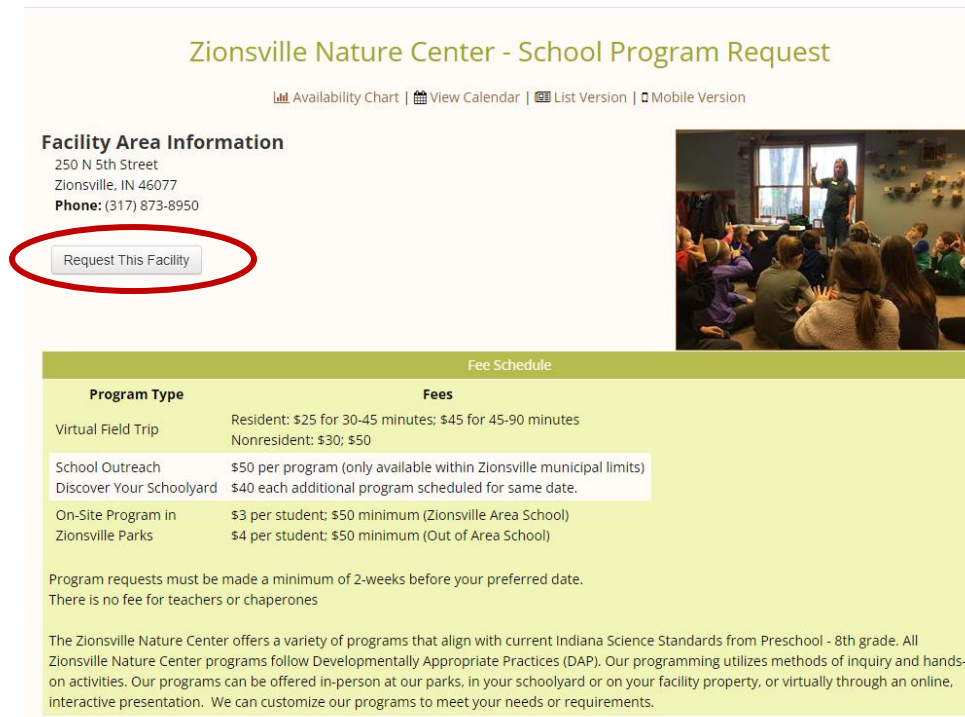
Program Type	Fees
Virtual Field Trip	Resident: \$25 for 30-45 minutes; \$45 for 45-90 minutes Nonresident: \$30; \$50
School Outreach	\$50 per program (only available within Zionsville municipal limits)
Discover Your Schoolyard	\$40 each additional program scheduled for same date.
On-Site Program in Zionsville Parks	\$3 per student; \$50 minimum (Zionsville Area School) \$4 per student; \$50 minimum (Out of Area School)

Program requests must be made a minimum of 2-weeks before your preferred date.  
There is no fee for teachers or chaperones



2. Once logged in to your account, visit the following link or QR code and click "Request This Facility" to schedule any school program.

[https://zionsvillein.myrec.com/info/facilities/area\\_info.aspx?FacilityID=14718&AreaID=14726](https://zionsvillein.myrec.com/info/facilities/area_info.aspx?FacilityID=14718&AreaID=14726)



Zionsville Nature Center - School Program Request

Availability Chart | View Calendar | List Version | Mobile Version

**Facility Area Information**  
250 N 5th Street  
Zionsville, IN 46077  
Phone: (317) 873-8950

**Request This Facility**

Program Type	Fees
Virtual Field Trip	Resident: \$25 for 30-45 minutes; \$45 for 45-90 minutes Nonresident: \$30; \$50
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Program requests must be made a minimum of 2-weeks before your preferred date.  
There is no fee for teachers or chaperones

The Zionsville Nature Center offers a variety of programs that align with current Indiana Science Standards from Preschool - 8th grade. All Zionsville Nature Center programs follow Developmentally Appropriate Practices (DAP). Our programming utilizes methods of inquiry and hands-on activities. Our programs can be offered in-person at our parks, in your schoolyard or on your facility property, or virtually through an online, interactive presentation. We can customize our programs to meet your needs or requirements.

- On the next page, enter your preferred date and time. If you intend to schedule multiple programs back to back, enter the full block of time in one hour increments. We can always fine tune the timing to meet your needs once we confirm availability. Please be aware, your date and time are not confirmed until you hear back from us.

**Reservation Request**

View Calendar View Availability Help Guide

Select a Type: -- All Types --

Select a Facility: Zionsville Nature Center - School Program Request

View Availability View Rental Information

Start Date: 10/19/2022 End Date: Start Time: 10:00 AM End Time: 12:00 PM

Request must be in blocks of 1 Hrs.

Program requests must be made a minimum of 2-weeks before your preferred date. There is no fee for teachers or chaperones.

**Your request will be processed in the order received and is not a reservation until approved.**  
Please contact the office if you have any questions.

- On the next page, confirm your contact details, then fill in all of the information for your program. If you are not sure what program best fits your needs, or you'd like something more customized, choose "Other" and add all info in the "Additional Info" section. **Important Note, please include your total number of students in the "Additional Info" section and put 30 or less on the head count so the system will allow you to proceed.**

**Additional Info**

Two programs, back to back. Two classes in each program. 80 students total.

**\* Purpose of Reservation**

School Outreach

**Head Count**

30

**Additional Questions**

**Are you a Zionsville based school \* Required**

Yes

**Grade Level of Students \* Required**

1st

**If Marked Other in Program Choice Please Provide Information**

Habitats and Life Cycles

**Program type you are requesting \* Required**

Outreach to Your Location (must be within Zionsville limits)

**School Address \* Required**

Oak Street

**School Name \* Required**

Zionsville School

**School Program Choice \* Required**

Habitat Is Home (K - 1st)

**Virtual Program Length (if chose a virtual program)**

-- Select an Answer (Optional) --

- Click submit and your information will be sent to our office to confirm. We will reach out to you via email to confirm details or make adjustments to the date and time as needed. If you have questions, please contact us at [naturecenter@zionsville-in.gov](mailto:naturecenter@zionsville-in.gov) or call 317-873-8950.